

Squamish Board of Variance



Application Form

DATE: _____

Contact Information	
Name of Applicant (Contact Person):	Name of Representative (if applicable):
Phone:	Phone:
Email:	Email:
Mailing Address:	Mailing Address:

Property Information	
Civic Address:	
Legal Description (must match title):	
PID:	Zoning:
Describe Proposal:	

Requested Variances			
Bylaw Section & Requirement	Permitted	Proposed	Difference
<i>Example</i> (Section 6.6 – Minimum Setbacks)	(7.62m)	(7.04m)	(0.58m)

Squamish Board of Variance Appeal



Application Form

Hardship & Justification
<i>(attach separate sheet if necessary)</i>

- Is this variance required to legalize a building or structure that has already been constructed?
- Was a valid Building Permit issued prior to construction? If yes, BP#: _____

Application Fee: \$500.00 (non-refundable)

PLEASE PROVIDE THE FOLLOWING WITH YOUR APPLICATION (no less than 21 days prior to the hearing):

- Title Search – with copies of any registered covenants, permits, or land use contracts
- Drawings:
 - Site Plan – site survey prepared by a BC Land Surveyor showing any existing buildings and proposed extensions in relation to property lines, OR, where no buildings exist, provide a site plan showing proposed building footprint and setbacks in relation to property lines.
 - Floor Plan – showing intended use
 - Elevations – preliminary elevations showing building height with height calculations
 - Electronic copies of all site plans, floor plans, elevations & photographs being submitted in hard copy.
- Additional information, i.e.:
 - Photographs
 - Letters of support

I consent to board members and/or staff entering onto the property for the purposes of verifying information in this application.

SIGNED BY ALL OWNERS SHOWN ON TITLE:

Signature of Registered Owner(s)

Signature of Agent/Applicant

Signature of Registered Owner(s)

Information in this application is collected pursuant to the Local Government Act for the purpose of administering your variance request, will form part of the public record and is subject to the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of information, please contact the Information & Privacy Coordinator, Municipal Hall.